



Organised by



For a better life on a greener planet

Energy And Environment Foundation
www.ee-foundation.org

Contract Form

Exhibitor's Details:

Company/Organisation:	
Chief Executive:	Designation:
Contact Executive:	Designation:
Address of Communication:	
Phone:	Direct:
Mobile:	Fax:
Email:	Website:

Space Booking Details:

	Cost Heads	Charges (Rs.)
Space Type/Rent	Built-up Stand: i.e; ₹ 9000 / US\$ 300 per sqm. × _____ sqm. (Min 6 sqm)	
Electricity Charges	₹ 300 / US\$ 10 per sqm. × _____ sqm.	
Premium Location Charges	<input type="checkbox"/> 3 side open stand 10% <input type="checkbox"/> 2 side open stand 5%	
Plus Applicable Service Tax		
Grand Total		

Payment to be remitted by DD/Cheque in favor of "Energy And Environment Foundation" payable at New Delhi, India OR Payment to be remitted to "Energy And Environment Foundation" Bank Account **629705015384** Bank Name: **ICICI Bank** Branch: Mayur Vihar-I, Delhi-110091, India

Payment & Space Allocations: Before **April 30, 2018** space request should be supported by **50% advance payment**, and balance 50% by **June 30, 2018**. From **July 1, 2018** space request should be supported by **100% payment, subject to availability of space**.

Insurance: It is mandatory for the contractors appointed by Raw Scheme Exhibitors to procure 3rd party liability insurance of ₹ 10 lakh.

Payment Terms: On signing of contract all fees and charges are invoiced in full and are payable by the exhibitor as per the terms mentioned in the Invoice. Energy And Environment Foundation holds the rights to reallocate the booth/space, if the payments are not received on or before the said terms.

We are interested in **Sponsorship** **Advertisement** **Branding** **Media Promotion**

Please contact: **Dr. Anil K. Garg**, President, WWS & Expo | +91 9971500028 | E: dranilgarg2011@gmail.com

Company Details: (Pls tick as applicable)

A. Category, please specify:.....

B. Please attach a brief description about your company in separate sheet (Not more than 50 words).

I/We have read the terms & conditions and confirm that we shall abide by the same. Enclosed is our payment towards participation on charges by Bank Draft No..... Dated..... for INR ₹/US\$..... drawn in favor of **Energy And Environment Foundation** payable at **New Delhi**, India.

Name _____

Signature _____

Designation _____

Company Stamp _____

Phone _____

Place _____

Email _____

Date _____

Please sign and return the Contract Form to:

Punit Singh | M: +91 9213901510 | 91 11 22758149 | E: punit.nagi@ee-foundation.org

Terms & Conditions

- 1. Event: World Water Summit**
- 2. Venue: New Delhi, India**
- 3. Date: 21-23 August 2018**
- 4. Organiser: Energy And Environment Foundation**
- 5. Basic conditions for participation:** The prospective exhibitors should apply on Space Contract Form - together with payment. Allotment will be on "first-come-first-served" basis subject to receipt of all payments, taxes as applicable.

Rental includes only one free entry in the fair catalogue.

The organiser reserves the exclusive right to reallocate space, change the layout, add or delete corridors in space plans-which may affect the orientation of some exhibitor. The decision shall be final. The organiser also reserves the right to turn down applications for participation, or even deny participation to exhibitors already confirmed.

The exhibitor, any company/organization participating in World Water Summit 2018 enters into a contract, with the organiser upon submission of this document. The company (proposed exhibitor) agrees to participate at the exhibition World Water Summit 2018, and to abide by the regulations & by-laws as applicable handed out to the company, before the exhibition. Upon any breach of contract by the company (proposed exhibitor), the company is liable to pay the space rentals in full, to the organizer.

The detailed conditions for participation including design & construction guidelines are available in the exhibitor service manual. The exhibitor hereby agrees to abide by all regulations & by-laws as mentioned in the exhibitor service manual.

- 6. Electricity:** Available at 230 V single phase and 400 V 3 phase A.C. 50 Cycle. Exhibitors both built-up and raw space would be required to pay electricity consumption charges for stand lighting and connected load for demonstration of machinery and equipment. The organiser will provide electricity at a suitable point in the stand. Internal distributions to the machinery / equipment will have to be arranged by the exhibitor's electrical contractor at their own cost & insure full safety in this regard. Any damage/loss on this account is to be exclusively borne by the exhibitor.
- 7. Approval for design of stand:** Every exhibitor will have to submit their stand drawing and to scale mock-up, complete with details of exhibit, electricity and other installation and elevation in four copies for approval of the organiser before July 21, 2018.
- 8. Overall Height of Display:** Normal height of stands shall be 2.50 meters. If any exhibitor is planning height of more than 2.40 meters, written prior permission of organisers may be obtained after submitting appropriate plans. Height of display stands in the central areas of the exhibition hall/island location may be restricted to 3 meters only, so that a clear overall view of the display in the hall is available to the visitors to the hall(s).
- 9. Handling and exhibits, customs & imports:** Services for handling, clearing and forwarding etc would be available at the fair grounds at extra cost. The organiser will appoint clearing and forwarding agents for World Water Summit 2018, who will assist in handling and completing customs / tax formalities if required. Exhibitor would be required to contact them directly for such assistance and organiser will not be responsible in this regard. Movement of exhibits in the fair grounds by agencies other than the official clearing and forwarding agents is strictly prohibited.
- 10. Exhibits to display:** Exhibits for display during the World Water Summit 2018 can be brought into the expo premises from 1000 hrs on August 20, 2018.
- 11. Stand completion:** Exhibitors must ensure that their stands are ready by 2000 hrs on August 20, 2018 with all Exhibits in position. **The Inauguration of Exhibition** will be done by the **Chief Guest at 1100 hrs on August 21, 2018.**
- 12. Exhibitors and subletting:** Subletting of stalls is strictly prohibited. Exhibitors may however share stalls with co-exhibitors only after obtaining written prior permission from organisers. They can join their overseas principals as co-exhibitors with specific permission granted in this regard.
- 13. Removal of exhibits:** All materials shall be removed by **1800 hrs on August 23, 2018.** Organizer will not be responsible if exhibitor fails to comply with, conditions enumerated in the exhibitors information manual. In case of non-compliance/loss, exhibitor has to pay for all damage/losses.
- 14. Damages to the premises:** Exhibitors will be required to make good all damages or make payment adjustable against caution money in lieu thereof of the fairground facilities / buildings etc, incurred during setting up and / or fair period and / or dismantling period.
- 15. Insurance:** Organisers shall not be responsible for any loss what so ever incurred by exhibitors and they should obtain insurance coverage for their exhibits against all risks, losses and for the periods covering preparation, setting up, currency and dismantling and return transit etc.
- 16. Insurance:** Against all risks from transportation to display and removal should be done by the exhibitors at their cost. Organiser will in no way be responsible for the same.

- a)** The exhibitor must have, at all times valid and adequate insurance cover against theft, fire, public liability, damage to property, personal injury, third party loss, accidents, natural calamities, act of God etc. and such other risks normally insured by the exhibitors and as may require, in connection with inter alia, the exhibitor's property and its activities during the exhibition (including the moving in and moving out periods).
 - b)** The exhibitor's property is brought to, displayed and stored at, and removed from the exhibition centre at the exhibitor's own risk and the exhibitor is responsible for the safety of its property at all times including the completed stalls.
 - c)** The exhibitor agrees to indemnify the organiser on demand, against all and any actions, claims, demands, losses (including consequential losses), proceedings, damages, liabilities, costs and expenses incurred by or made against the council in connection with (a) any breach of any of these terms, rules and regulations; Exhibitor manual or any applicable laws and regulations by the exhibitor or (b) any act, omission, default or negligence of or loss or damage caused by the exhibitor in connection with any other person, the exhibition and the exhibition centre.
- 17. Photography:** The organiser reserves the right to photograph any exhibit for his use.
 - 18. Settlement of dues:** Any and all expenses chargeable to exhibitors must be settled immediately before the closure of the fair to ensure smooth removal of goods from the fair site.
 - 19. Cancellation of exhibition space by the exhibitor:** In the event of an exhibitor cancelling or reducing his space reserved, the organiser will be entitled to deduct such cancellation charges from the participation cost to be refunded, as per the following scale:
 - a)** If cancelled at any time after **June 1, 2018 to July 31, 2018** then **50%** of the total participation cost shall be deducted and the remaining 50% of the participation cost shall be refunded net of all taxes & duties from the amount paid.
 - b)** If cancelled after **July 31, 2018** the company hereby agrees to indemnify the exhibition management / organiser for the losses by paying 100% of the stand rent.
 - 20. Dispute resolution and governing law:** all unresolved matters, questions, dispute of differences whatsoever arising between the exhibitor and organisers shall be settled by arbitration in accordance with the rules of the arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in the English language in New Delhi, India. The arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India.
 - 21. Force majeure:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of war, fire, national emergency, earth quakes, floods, bundh, dharna, roadblocks, public ostalks, labour dispute, the non-availability of exhibition premises or any other cause etc. not within the control of the organisers, the organiser may, at their entire exclusive discretion, repay the rental net of taxes paid by the exhibitor, or part thereof, but shall be under no obligation to repay any part of such rental and shall be under no liability in respect of any actions, claims or losses, what soever or in any manner.
 - 22. Technical regulations:** All exhibitors will have to comply with the technical regulations of the venue as specified in the exhibitor manual or as suggested by venue authorities on site. All relevant information regarding technical regulations are covered in the exhibitor service manual, however these could be subject to change as and when the venue authorities decide. The decision of the venue authorities would be final and binding for all.
 - 23. Exhibitor:** For any company participating in the World Water Summit 2018, the organiser reserves the exclusive right of participation. The organiser reserves the power to close any machine or device etc and remove it at anytime before or during the exhibition, if in the opinion of the council, such machine or device is dangerous, or is not in accordance with any regulation provided hereinafter; or, if the exhibitor or his representative fails to observe and comply with any of these regulations. The organiser may remove any such exhibitors or his representatives misbehaving at the exhibition centre with reasonable force, if necessary at the expense of the exhibitors, without the organiser being liable for any loss or damage which may be occasioned by or through such removal; and any sums of money which may have been paid by the exhibitors for rent and charges shall not be refunded.
 - 24. Organiser's right to cancel exhibition:** The organiser shall have the right at all times to abandon, cancel or suspend the exhibition in whole or part in the event that there is likely to be insufficient exhibitor participation in and support for the exhibition, the likelihood of such insufficiency shall be determined by the organiser and the decision shall be final. In the event of such an abandonment, cancellation or suspension, the exhibitor shall be entitled to receive repayment of all rental paid net of taxes but the organiser shall not be further responsible to the exhibitor in respect of any actions, claims, losses (including consequential losses), costs or expenses which may be brought against or suffered or incurred by the exhibitor as the result of the abandonment, cancellation or suspension of the event.

Name _____

Designation _____

Phone _____

Email _____

Signature _____

Company Stamp _____

Place _____

Date _____

Please E-Mail/Fax/Courier a copy of the duly filled space contract to: _____

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www.ee-foundation.org

World Water Summit 2018

F1-F2, Pankaj Grand Plaza, CSC Complex, Mayur Vihar - I, Delhi - 110091, India

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